**213 VSR eCase Change Request Form**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Requestor** | Tessa Koob | | **Date Requested** | | | 1/20/2022 | |
| **eCase POC email** | Larry.Edwards@va.gov | | **Date Required** | | | Click here to enter a date. | |
| **eCase** | Millstone | |  | | |  | |
| **Priority** | Urgent/Imperative | | Regular/Improvement | | |  | |
| **Please identify which specific eCase requires an update: Choose an item.** | | | | | | | |
| **Please indicate which material(s) require a change:** | | | | | | | |
| eCase Complete Documents | Answer Key | | Trainee Instructions | | | eCase Automatic Feedback | |
| **Please indicate why this change is necessary?** | | | | | | | |
| Manual/Regulation change | Error trend | | Typo | | | Other | |
| **Please identify exactly where the content is located: Answer Key and Assessment** | | | | | | | |
| Page number(s):  9 | Form name(s)/type(s):  526EZ | | Block #’s:  16 | | | Question #/name: | |
| **Please identify exactly what is incorrect or needs to be changed, with references:** | | | | | | | |
| Remove the May 2020 from the 526EZ. This causes too much confusion over a Line of Duty. The trainees don’t have the experience or knowledge to know about LODs yet. Leave it blank or add an Active Duty date (2016).  Remove the mention of the LOD report from the Trainee Instruction under **ADDITIONAL INFORMATION REGARDING SERVICE RECORDS.** | | | | | | | |
| **Please identify what correction is required (solution), with references:** | | | | | | | |
|  | | | | | | | |
| ***Please continue on Page 2 with additional changes needed on the same case.*** Please expand the document as needed to provide specific location of content, identification of issue, and resolution; for each identified issue requiring change. | | | | | | | |
| **Please identify exactly where the content is located:** | | | | | | | |
| Page number(s):  9 | | Form name(s)/type(s):  Answer Key  eCase Assessment | | Block #’s: | Question #/name: | |
| **Please identify exactly what is incorrect or needs to be changed, with references:** | | | | | | | |
| Tracked item the AK and Assessment list for the RV1 request is for third party requests: Service records from Reserve/National Guard | | | | | | | |
| **Please identify what correction is required (solution), with references:** | | | | | | | |
| Should be changed to: RV1 - Reserve Records Request ****M21-4 Appendix D.1.b.  Index of Tracked Items**** | | | | | | | |
| **Please identify exactly where the content is located:** | | | | | | | |
| Page number(s): | | Form name(s)/type(s):  Click here to enter text. | | Block #’s:  Click here to enter text. | Question #/name:  Click here to enter text. | |
| **Please identify exactly what is incorrect or needs to be changed, with references:** | | | | | | | |
|  | | | | | | | |
| **Please identify what correction is required (solution), with references:** | | | | | | | |
|  | | | | | | | |

Additional updates:

* Edit the file # to include the ZZ where the OO is at the top.
* Edit this second bullet point at the top for readability, as it’s not grammatically correct and unclear:

If direct deposit information is included on the VA Form 21‐526EZ, you will treat the case as if a voided check was attached verifying the routing and account number. Then update VBMS Demo as required.

Suggested change:

Update VBMS Demo with direct deposit information, as needed.

* Under ADDITIONAL INFORMATION REGARDING SERVICE RECORDS, update JLV name to Joint Longitudinal Viewer. (Source: [JLV - Home (sharepoint.com)](https://dvagov.sharepoint.com/sites/vacove2/jlv/sitepages/home.aspx) The M21 has not been updated with the new name).
* Under ADDITIONAL INFORMATION REGARDING SERVICE RECORDS change ‘VBMS’ to ‘HAIMS’ and move the screenshot up to this area. This will help connect that we use this screenshot for STRs from HAIMs.
* Under Directions, add mention of using ZZ to Step 4.
* If no longer using ERB, remove all mention of it from Trainee Instructions.